This is NOT the official posting. For the official posting see the RCUH Careers Website: http://www.hear.org/announcements/jobresources.htm (Search for Job ID# 27064)

**Job Title:** Environmental Program Associate  
**Job ID:** 27064  
**Project Name:** Pacific Coop Studies Unit  
**Full/Part Time:** Full-Time  
**Regular/Temporary:** Regular  
**Closing Date:** 02/14/2007

**Job Summary**

Regular, Full-Time, RCUH Non-Civil service position with the Pacific Cooperative Studies Unit (PCSU) performing project tasks on land controlled by U.S. Army, on the Islands of Oahu and Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

**Minimum Monthly Salary:**  
Salary commensurate with qualifications.

**Duties:**
- Assists in implementing programs developed by the Garrison Cultural Resources Manager.
- Becomes familiar with installation plans, undertaking cultural and historic studies, and inventories.
- Assists Cultural Resources Section Staff in the development and management of historic structures and sites, inventory and preservation contracts.

**Minimum Qualifications:**

**Education:**
- Bachelors Degree from an accredited four (4) year college or university in Geography (or Cultural Resources Management field), with a specialization in Cartography.

**Experience:**
- Up to one (1) year of experience in surveying, monitoring, and/or otherwise managing historic structures and resources.

**Abil/Know/Skills:**
- Knowledge of Hawaiian geography and cultural history.
- Ability to use altimeter, compass, maps and GPS.
- Ability to produce maps, graphics and reports.
- Computer literate in common GIS, word processing, database and spreadsheet programs.
- Applicant selected will be subject to a Government security investigation and must meet eligibility requirements for access to Army Information System (computer access).

**Desirable Qualifications:**
- Education and experience in the historic and cultural setting specific to Army lands on Oahu and/or Hawaii Islands.
Knowledge of Department of Defense historic and cultural resources in general and the policy, organizational, and operational contexts within which they are managed.

Knowledge of local, Federal and State lands use and environmental laws.

Demonstrated ability and willingness to make effective oral and written presentations.

Familiarity with integrative techniques used to inventory, assess, and display historic and cultural resource assets, environmental impacts, and their interrelationships.

Experience with Geographic Information Systems and Global Positioning Systems.

Working knowledge of supplies procurement and inventory within Department of Defense.

Minimum of three (3) months of experience in surveying, monitoring, and/or otherwise managing historic structures and resources, in Hawaii.

Inquiries:
David Cox 656-2878 (Oahu).

Application Requirements:
The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on Employment and navigate to Job Announcements/Apply for a Job. However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.