Job Title: Environmental Justice Project Coordinator
Job ID: 26739
Project Name: State Environmental Council
Full/Part Time: Full-Time
Regular/Temporary: Regular
Closing Date: 01/29/2007

Job Summary

Regular, Full-Time, Limited Term (approximately five (5) months in duration with possibility of extension), RCUH Non-Civil Service position with the State Environmental Council, located in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds.

Minimum Monthly Salary: $2,189.00.

Duties:

- Facilitate the development and promulgation of an environmental justice guidance document for the Chapter 343 HRS process including input from interested parties and concerned high school students.
- Engage the community in community conversations about the meaning of environmental justice in general and in Hawaii by working collaboratively with agencies, institutions, community and civic groups at the state and county levels such as the Department of Education, Office of Hawaiian Affairs, University of Hawaii at Manoa and Hilo, Olelo, Hawaiian and community organizations to achieve greater participation.
- Develop a definition(s) of Environmental Justice for Hawaii.
- Invite students participating in the Children and Youth Day at Honolulu Hale and the State Capitol to participate in a Youth Xchange Video Competition specifically about environmental justice.
- Work with representatives of the State Department of Education to identify and develop curriculum and/or teaching aids on environmental justice.
- Ensure the airing of environmental justice community conversations, workshops, and videos on all PEG Community Access TV on all islands.
- Coordinate with State and Federal agencies with ongoing environmental justice initiatives to develop best practices for environmental justice.
- Submit monthly progress reports to the Environmental Council in writing one week in advance of its regularly scheduled meetings.

Minimum Qualifications:

Education:

- Bachelors Degree from an accredited college or university (Experience in, or coursework in Environment Impacts, Environmental Justice, Land Use Planning, Natural Resource Management and/or Hawaiian Cultural Practices and Beliefs may substitute for a Bachelors Degree).
Experience:
- Up to one (1) year of experience working with the local community, community leaders and in communicating with the public both orally and in writing.
- Experience planning, organizing and facilitating workshops, focus groups and/or community outreach activities.
- Past history proposing, receiving, and administering grant funds from various sources.
- Experience in managing and coordinating projects involving the community that has resulted in clear, demonstrable outcomes.
- Experience working with environmental justice issues in the State of Hawaii.

Abil/Know/Skills:
- General background knowledge of the meaning of environmental justice and how it can be a part of the land planning and development approval process.
- Knowledge of environmental justice issues in the State of Hawaii.
- Familiarity with Hawaiian island natural, cultural, agricultural and recreational resources.
- Familiarity with land use planning.
- Basic understanding of natural systems.
- Basic understanding of the Ahupuaa Management System.
- Excellent communication skills, both orally and in writing.
- Must be able to pass a post offer criminal background check.

Desirable Qualifications:
- Bachelors Degree from an accredited college or university in Hawaiian Studies, Cultural Geography, Rural and Urban Planning, or related field of study.

Inquiries:
Gail Grabowsky 387-9319 (Oahu).

Application Requirements:
The preferred method of applying for a job is through our on-line application process. Please go to www.rcuh.com, click on Employment and navigate to Job Announcements/Apply for a Job. However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including Recruitment ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory references and copy of degree(s)/transcripts/certificate(s) to qualify for position by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. EEO/AA Employer.