JOB ANNOUNCEMENT
OPEN COMPETITIVE EXAMINATION

TO ESTABLISH A LIST FOR THE POSITION OF
BOTANIST
(Position Code No. 7.118)

ANNOUNCEMENT NO: DOA 269-05

APPLICATIONS WILL BE ACCEPTED FOR THE PERIOD SEPTEMBER 26, 2005 - Continuous

PAY GRADE: OPEN: P - 1; $36,850 - P - 10; $55,274
             PROM: P - 1; $36,850 - P - 20; $77,969

QUALIFICATION REQUIREMENTS

Graduation from an accredited college or university with a PhD degree in Botany, Horticulture or other related discipline.

Graduation from an accredited college or university with a Master's degree in Botany or Horticulture or other related discipline and four (4) years experience in plant systematic, taxonomy or weed control.

WHO SHOULD APPLY

Open to government of Guam employees and the public.

NATURE OF WORK

Administers botanical programs and activities for the Department of Agriculture. Employees in this class work independently and may supervise the work of technical staff and other cooperating agencies in botanical programs.

ILLUSTRATIVE EXAMPLES OF WORK

Administers, plans, directs and coordinates the programs and projects related to the importation of plants and plant propagative materials, pest plant management, and weed eradication and control. Identifies and classifies species and varieties of plants and allied forms in agricultural imports and materials. Interprets and coordinates the enforcement of local, federal and international rules, regulations, laws and agreements concerning the importation and transportation of plants and plant propagative materials. Studies and determines pest plant distribution and habitat, weed eradication or control, and recommends methods to control and prevent importation and spread of dangerous species. Seeks external funding sources to further the Department of Agriculture's invasive species initiatives and economic development programs. Coordinates with professionals of other disciplines, local and federal officials on matters relating to botany, forestry and horticulture. Develops and maintains the Department of Agriculture's lists of invasive, endangered and threatened plant species. Reviews, comments and maintains record and data on all plans and activities relating to botany and horticulture. Keeps abreast of current research, methods and practices pertaining to botanical activities and plant systematic. Participates and represents the Department in public forums, conferences and meetings. Prepares necessary reports, publications, testimonies and position papers as required. Performs related duties as required.

KNOWLEDGE, ABILITIES & SKILLS

Knowledge of the principles and practices of botany and horticulture. Knowledge of the taxonomy and systematic of plants and allied forms. Knowledge of the biology of plants. Knowledge of the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) agreement. Knowledge of weed science and control. Ability to monitor, evaluate, and assess the effectiveness of pest plant control programs and preventative measures. Ability to work effectively with employees, officials of cooperating agencies, both local and
federal, and the public. Ability to supervise the work of others. Ability to communicate effectively. Ability to maintain records and prepare reports. Skill in the safe operation of a motor vehicle.

A written test is not required. Applicants will be rated on a scale between 70.00 to 100.0 percent on the basis of their training, education and experience in relation to the requirements of the position.

Applicants claiming educational accomplishments are required to submit official or verified copies of transcripts or diplomas.

A personal interview or interview by telephone (if off-island) will be held by the appointing authority or his designee for all eligibles referred via certification.

Applicants selected for and offered employment with the government of Guam shall undergo and pass a mandatory drug test before being employed.

Submit job applications at the Department of Administration, Human Resources Division, 1st Floor, Governor Manuel F.L. Guerrero Building (formerly Administration Building), Hagatña, between the hours of 9:00 a.m. - 4:00 p.m., or the Department of Labor, One-Stop Career Center, GCIC Building, Hagatña, between the hours of 8:00 a.m. to 4:00 p.m., Monday through Friday. Individuals with disabilities who require special accommodations should contact this office prior to any scheduled examinations or interviews.

Call or visit us at the Department of Administration, Human Resources Division at (671) 475-1141/1128 or Text Telephone: 477-5016, or the Department of Labor, One-Stop Career Center at (671) 475-6400.

For: CECILIA G. MARTINEZ, Manager
Human Resources Division

WE ARE AN EQUAL OPPORTUNITY EMPLOYER
WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN, MARITAL STATUS, POLITICAL AFFILIATION OR DISABILITY