WMM WATERSHED PARTNERSHIP COORDINATOR - ID# 24087. Pacific Cooperative Studies Unit. Regular, Full-Time, RCUH Non-Civil Service position, with the West Maui Mountains Watershed Partnership located in Central West Maui. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds. Monthly Salary Range: $2,929-$4,544.00 Duties: Plans, prioritizes and implements West Maui Mountains Watershed Partnership plan and related projects. Provides leadership for partnership projects as Watershed Coordinator. Works in conjunction with private and public watershed partners and directs a team to implement forested watershed protection projects. Translates management plan and directions given by WMMWP chairperson or designee into appropriate on the ground action. Accountable for obtaining and maintaining regulatory approval from state and federal agencies for project activities. Responsible for fiscal oversight, insurance protection, and fund raising requirements of the WMMWP project. Assures public education activities are undertaken to build public support for watershed protection projects. Works with funding agencies to identify and obtain financial support for projects and assures proper reporting and financial statements for University and other accounts. Oversees the training of field crew and volunteers in proper watershed management procedures. Works with landowners and the community to obtain proper approvals to carry out management objectives and leads public education efforts, working with media, community organizations, civic leaders and individuals. Coordinates with cooperators, volunteers and the public to establish new collaborative efforts to protect the West Maui watershed area. Formulates annual operational budget, and annual budget summaries: drafts annual reports, technical reports, and press releases. Minimum Qualifications: Bachelor's Degree from an accredited four (4) year college or university. One to three (1-3) years experience in field activities relating to agricultural, watershed or natural resources management. Supervisory and project management experience required. Excellent organizational, leadership and communications skills. Grant writing and fundraising experience. Knowledge of Hawaiian biota and watershed threats. Knowledge of how to implement a natural resource-related project. Good computer skills in word processing and spreadsheets. Able to legally possess firearms and pass firearms safety courses. Able to drive four-wheel drive vehicles. Able to work outdoors on extremely rough terrain, and under adverse weather conditions. Able to lift and carry 50 lbs Hike 12 miles in a day. Must not be acrophobic (afraid of heights.) Desirable Qualifications: Degree from an accredited college or university in Natural Resource Management, Botany, Environmental Studies or related field. Experience working with control of invasive species in Hawaiian rain forests, with pesticides/herbicides, and knowledge of Hawaiian flora and fauna. Experience with PC databases such as Access or Paradox, spreadsheets such as Excel and /or geographic information systems (ARCVIEW). Training in safety, CPR/first aid, helicopter operations and fire prevention/fighting. State of Hawaii hunting license. Inquiries: Lynnette Kinoshita 956-3932 (Oahu). Application Requirements: The preferred method of applying for this job is through our on-line application process. Please go to www.rcuh.com, click on "Employment" and navigate to "Job Announcements/Apply for a Job." However, if you do not have access to the Internet, you may apply by submitting resume; cover letter including ID#, referral source, narrative of your qualifications for position and salary history; names, phone numbers and addresses of three supervisory
references and copy of degree(s)/transcripts/certificate(s) to confirm your credentials by fax (808) 956-5022 or mail to Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822 before the closing date. Closing Date: March 12, 2004. EEO/AA Employer.