

Bulletin Board Posting: November 17, 1999

MISC PUBLIC RELATIONS SPECIALIST – ID# 99365. Pacific Cooperative Studies Unit, Maui Invasive Species Committee (MISC). Regular, Full-Time, RCUH Non-Civil Service position, located in Kahului, Maui. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, and availability of funds. **Minimum Monthly Salary:** \$2235.00. **Duties:** Works closely with MISC Coordinator in guiding and working with the MISC field team. Works in conjunction with a team of up to seven members toward eradication and control of invasive alien plant and animal species targeted by the annual MISC action plan. Serves as the primary assistant to the field team coordinator in translating the plan and guidance by MISC Chairman or designee into appropriate action. Serves as liaison with Youth for Environmental Services and other volunteer programs whenever the MISC Team Coordinator identifies opportunity for use of volunteers. Assists coordinator as needed in working with funding agencies to identify and obtain financial support for projects. Prepares substantive written quarterly progress reports for MISC and funding sources as directed by the coordinator. **Minimum Qualifications:** Graduation from an accredited four year college or university. Two years of field experience in an active research or resource management program aimed at protection of Hawaii's ecosystems. Good organizational, communication and computer skills. Good interpersonal skills and ability to negotiate. Knowledge of Hawaiian biota and threats from incipient alien plant and animal invasions in Hawaii. Experience working with control of invasive species in Hawaii or elsewhere. Demonstrated ability to communicate clearly both orally and in writing. Ability to read maps and aerial photographs. Knowledge of basic methods in plant ecology and how to document a natural resource-related project. Basic computer skill in word processing and databases and aptitude for learning ArcView. Must have Hawaii Driver's License. Ability to lift and carry 50 lbs. occasionally. **Inquiries: Lynnette Kinoshita, 956-3932.** **Application Requirements:** Send cover letter (note ID#) with narrative on your qualifications for the position, resume with salary history, the names and phone numbers of three work related references, and copy(ies) of diploma(s) and/or certificate(s) used to qualify for position to the Director of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822. **Closing Date: December 3, 1999.** EEO/AA Employer.

Maui News, Garden Isle, Hilo Tribune & West Hawaii Ad: 11/21, 11/24 & 11/28

Pacific Cooperative Studies Unit
Maui Invasive Species Committee (MISC), located in Kahului, Maui.

MISC PUBLIC RELATIONS SPECIALIST – ID# 99365. Works w/ MISC Coordinator in guiding & working w/ field team toward eradication & control of invasive alien plant/animal species. Serves as the primary asst. to team coord. in translating the plan & guidance by MISC Chairman/designee into appropriate action. Serves as liaison w/ Youth for Environmental Svcs & other volunteer prog. whenever the MISC Coord. identifies opportunity for use of volunteers. Assists coord. as needed in working w/ funding agencies to identify & obtain financial support for project. Prep. substantive written quarterly progress reports for MISC & funding sources. **Requires:** Bachelor's degree & 2 yrs. field exper. in active research or resource mgmt. program aimed at protection of Hawaii's ecosystems. Good organization, communication, interpersonal, & computer skills. Knowl. of Hawaiian biota & threats from incipient alien plant/animal invasions in HI. Must have HI Driver's License & able to lift & carry 50 lbs. **Closing Date: 12/3/99. Min Sal: \$2235/mo.**

Inquiries: Lynnette Kinoshita (Oahu) (808)956-3932. Application Requirements: Send resume w/ ID# & salary history, the names/phone #s of 3 work related references, & copy of diploma to: Dir. of Human Resources, Research Corporation of the University of Hawaii, 2530 Dole Street, Sakamaki Hall D-100, Honolulu, HI 96822. EEO/AA Employer

HNA: 11/21 & 11/28

MISC PUBLIC RELATIONS SPECIALIST (Maui) – ID# 99365

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